



# PBSI

**PROFESSIONAL BUSINESS SOLUTIONS, INC.**

*Fresh Solutions for Your Business*

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## **INTERNATIONAL FORENSIC ADVISOR (PROPERTY AND EVIDENCE MANAGEMENT ADVISOR)**

PROFESSIONAL BUSINESS SOLUTIONS, INC. is recruiting a Property and Evidence Management Advisor willing to provide forensic technical assistance in projects outside the United States. Qualified candidate will meet the following criteria:

### **DUTIES**

- Evaluate the technical capabilities of project property and evidence facilities
- Recommend technical assistance required to meet internationally accepted standards
- Establish procurement lists for capital, non-capital and equipment, consumable items used by property and evidence section.
- Provide technical assistance in designing space used by the property and evidence section.
- Provide technical assistance in the development and implementation of property and evidence management systems.
- Provide technical assistance in the implementation property and evidence policies and procedures.
- Provide technical assistance in the development and implementation of administrative policies and procedures.
- Provide technical assistance in the development and implementation of health and safety programs.
- Provide technical assistance in the development and implementation of quality assurance programs.
- Assist in the acquiring accreditation through a recognized accreditation body.

### **KNOWLEDGE SKILL AND ABILITIES:**

- Possess an extensive background in property and evidence management.
- Have knowledge of internationally accepted methods of property and evidence management.
- Have knowledge of forensic laboratory accreditation requirements.
  - Experience in an ASCLD/LAB and/or ISO 17025 accredited institution is desirable.
- Ability to work closely with laboratory personnel abroad to enhance their knowledge of property and evidence management ranging from basic techniques to advanced applications.
- Have flexible schedules.

EPBSI.COM  
**Stephanie J Drilling**  
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Chesterfield MO 63017

Criminalist.us  
**Donnell R. Christian**  
703-582-3928

- Ability to work outside the United States in a culturally and ethnically diverse environment.
  - Prior international experience, particularly in developing countries, is desirable, though not required.
- Ability to work in a non-English-speaking environment using language assistants.

### **MINIMUM QUALIFICATIONS**

- Bachelors degree
- 10 years experience as in property and evidence management.
- 3 years experience as a laboratory or property and evidence manager
- 1 year training or mentoring experience
- Valid US passport

PBSI Forensic Advisors are part time subcontractors. They are not employees of any governmental agency they may work with.

PBSI Forensic Advisors are compensated with a salary base upon experience and training and associated travel and living expenses.

Contact the PROFESSIONAL BUSINESS SOLUTIONS, INC. if you are a property and evidence professional who would like the opportunity to help developing democracies establish property and evidence programs based upon international standards. The PBSI forensic recruiter can be contacted at [donnell.christian@criminalist.us](mailto:donnell.christian@criminalist.us) or 703-582-3928.